

# VACANCY

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## Pharmacy Assistant Calgary, AB Full-time

At Remedy'sRx Specialty Pharmacy, we service Long Term Care, Retirement Home, Assisted Living, Group Homes and other institutional care settings through dedicated pharmacies.

### **Why Remedy's Rx:**

- Full Benefit Plan and Competitive Compensation package
- Flexible Work Hours
- Growth Opportunities
- Great Team Environment

See how we have fun at Remedy's. Enter this URL to find out more.

<https://www.youtube.com/watch?v=RfT80MnqqGI>

### **About US:**

Remedy's Rx Specialty is the ONLY independently owned Multi-Provincial provider of Specialty Pharmacy Services in Canada. Operating as an independent means that we value the long-term relationships that we build with our partner homes, and we work collaboratively as an integral part of the health care team.

Our tagline is "Your Partner in Care," and like our culture, we are all about being a true partner.

We are committed to providing excellent patient care, within a fast-paced environment that services the needs of our Homes. We provide an employee friendly team environment in which goal-oriented individuals thrive as they achieve rewarding challenges.

### **Position Summary**

As a Pharmacy Assistant you will be reporting to the Operations Manager within our Calgary pharmacy. The position is responsible for technical functions concerning filing prescriptions and administration under the direction of the pharmacist and pharmacy technician.

We are committed to providing excellent patient care, with superior communication skills within a fast-paced environment that services the needs of our Homes. We provide an employee friendly team environment in which goal-oriented individuals thrive as they achieve demanding challenges.

### **Some Key Responsibilities**

- Performs operational duties such as: Receiving, shipping and packing Orders, Filing prescription, Product labelling, Blister packs and Vial filling
- Assist with Data Input using Kroll software and refilling prescription
- Ordering through Phamaclik and other suppliers
- Assist with inventory control and formulary compliance

- Assist in maintaining pharmacy equipment
- Use PacMed, PACVision and other specialty equipment
- Assist with maintaining cleanliness of the pharmacy
- Perform other duties as assigned to support Remedy'sRx

**Qualifications/Requirements**

- Post-Secondary diploma in a Pharmacy Assistant program
- Minimum one year of Pharmacy Assistant experience within operations for Long Term Care preferred
- Knowledge of Kroll Version 10, Pharmaclik and Alberta formulary are an asset
- Excellent communication, problem solving and interpersonal skills
- Attention to detail and ensuring accuracy is highly required
- Must be able to manage time appropriately and prioritize workload while maintaining a high degree of accuracy and completeness
- Commit to working with the team or independently with minimal supervision

**If you are committed to providing outstanding care and are passionate about making a difference in the lives of your patients, we want to hear from you today!**

**To apply for this exciting opportunity please email your application to [careers@remedysrxsp.ca](mailto:careers@remedysrxsp.ca)**